



# VP-ASP Shopping Cart Add-ons

## Address Book and Reminders

For  
VP-ASP Version 6.0x  
VP-ASP Version 6.50

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## **1 Address Book**

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The Address Book and Reminder system is an add-on to the VP-ASP Shopping Cart software. It cannot be used independently. The facilities of this software include:

- Private address book for each customer
- Unlimited number of entries per address book
- Manual address book creation by customer
- Automatic entry creation from shipping address
- Automatic creation from delivery address

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### **1.1 Reminder System**

The reminder system can be used with the address book to set reminders for each entry. Reminders are emails coming from the Merchant site. They can be reminders for events such as Weddings or Birthdays or can be for reordering products. The reminder system includes.

- Automatic reminder at any time in the future (next three years)
- Can be recurring reminder that automatically resets itself annually or a one time reminder
- One reminder per address book entry
- Customer receives an email from 3 to 14 days before the event occurs. Customer can select interval.
- Reminder can include customer defined message

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### **1.2 Requirements**

The Address Book System requires VP-ASP 6.x , VP-ASP 6.50 or VP-ASP 5.50. A different distribution file is supplied for each release.

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### **1.3 Address Book Uses**

The address book has numerous uses. You can keep a list of the people you order goods for. When re-ordering simply select them from the list. Saves you extra typing and lookup of address details.

Have the merchant automatically remind you of specific events or orders.

Use simply as a quick lookup of persons of interest.

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## 2 Installation

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The installation involves:

- Unzip the file provided
- Backup overwritten files
- Copy Files to VP-ASP folder
- Run utility to add new language and configuration options
- Login to VP-ASP administration system

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### 2.1 Unzip File

Unzip the files and copy them into the VP-ASP Directory. The file is called addressbookxxx.zip Where xxx can be 600 for VP-ASP 6.0x and 550 for VP-ASP 5.50.

The installation steps include the following:

1. Copy the files to the VP-ASP directory

VP-ASP is an open source system. The Address Book overwrites three existing files. These should be backed up or saved before copying files.

<b>Shopcustomer.asp</b>	
<b>Shopdeliveryedit.asp</b>	
<b>Shopcustadmin.asp</b>	

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### 2.2 New Shop Configuration

The Address Book system adds a few configuration options and language values. It also adds a new menu item to the VP-ASP administration system. This is done using the convertsql.asp utility supplied by VP-ASP. This utility is normally deleted after VP-ASP is installed so you may need to copy it from the original VP-ASP distribution file.

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### 2.3 Run Convertsql

Start utility convertsql.asp from your browser. For example if your site is [www.myvpaspsite.com/shopping/convertsql.asp](http://www.myvpaspsite.com/shopping/convertsql.asp)

Convertsql.asp expects a filename to be entered. Depending on the database you are using type in one of the filenames. This adds a new table called addressbook.

<b>Addressbookaccess.txt</b>	If using Access Database
<b>Addressbooksql.txt</b>	If using SQL Server database
<b>Addressbookmysql.txt</b>	If using MYSQL database

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### 2.4 Run Convertsql again

Type in filename below for all database types.

<b>Addressbookconfig.txt</b>	Adds new configuration option
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### 2.5 New Configuration Options

The Shop Configuration values that control Address Book System.

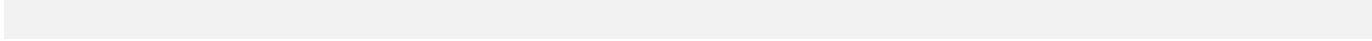
<b>Xaddressbook</b>	Yes turns on the Address Book
<b>Xaddressbookreminder</b>	Yes turns on the reminder system

<b>Xaddressbooksubject</b>	The subject of the e-mail reminder
<b>Xaddressbooktemplate</b>	Template used for reminders. The default is tmp_addressbook.txt
<b>xaddressbookevents</b>	List of events that can be select for reminders. Wedding, Anniversary, Birthday, Reorder, Other

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## 2.6 Security

After installation, please delete convertsql.asp and the four textfiles: addressbooksql.txt, addressbookaccess.txt, addressbookmysql.txt and addressbookconfig.txt




### 3 Using Address Book

The address book is very simple. A new menu will appear on the My Account Link. In addition checkboxes will appear on the shopcustomer.asp page (the page where you enter your name and address). You can then add to the Address Book, the person you are shipping the product to. Or you can select from the address book a person to ship the product.

#### 3.1 My Account Menu

After you login to your account, a new entry “address Book” will be displayed. Clicking on that will list your current entries and allow you to add, delete and edit entries.

##### Customer Service

 **Customer Registration**

- [Login](#)
- [Customer Registration](#)
- [Change address Details](#)
- [Address Book](#)

#### 3.2 Address Book listing

The address book list will summarize your current address book and allow you to add, delete or edit.

##### Address Book

 [Add a Record](#)

First Name	Last Name	Email	Event type	Date	Edit	Delete
June	Forest	mail@planx.com	Birthday	7/1/2007		<a href="#">Delete</a>
John	Partner	test@partnetbc.com	Other	3/26/2007		<a href="#">Delete</a>

#### 3.3 Adding and Editing an Address Book Entry

By clicking add or edit from the address book listing, a form will allow you to enter details. If the reminder system is not activated (xaddressbookreminder) then the reminder portion will not display.

## Address Book

[Back to address book](#)



### Customer Information

* First Name	<input type="text" value="June"/>
* Last Name	<input type="text" value="Forest"/>
* Address	<input type="text" value="3 Tree Place"/>
Address 2	<input type="text" value="Plant City"/>
* City	<input type="text" value="Ft Lauderdale"/>
* State	<input type="text" value="Florida"/>
* Zip Code	<input type="text" value="33313"/>
Country	<input type="text" value="United States"/>
Company	<input type="text"/>
Phone	<input type="text" value="8888888888"/>
Email	<input type="text" value="mail@planx.com"/>



### Reminder Message

* Event type	<input type="text" value="Birthday"/>
* Date of Occasion	<input type="text" value="July"/> <input type="text" value="1"/> <input type="text" value="2007"/>
* Advance Notice	<input type="text" value="14 days"/>
* Recurring	<input type="text" value="One Time"/>

Reminder Message

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### 3.4 Checkout Form


When checking out during an order, the address book is used in two ways. It can be used to select the person the order is being shipped to. If the checkbox *Add to Address Book* is checked, then the shipping address is automatically added to the address book.

Join our mailing List	<input checked="" type="checkbox"/>
How did you hear about us?	Select <input type="button" value="v"/>
Copy billing details to shipping	<input type="checkbox"/>

Select from address book or fill in details

Address Book

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#### Shipping Information

* Shipping Method	Normal [US\$3.00] <input type="button" value="v"/>
Ship to Name	<input type="text"/>
Address	<input type="text"/>
City	<input type="text"/>
State	Select <input type="button" value="v"/>
Zip Code	<input type="text"/>
Country	Select <input type="button" value="v"/>
Company	<input type="text"/>

Add to Address book


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#### Order Comments And Special Requests

### 3.5 Delivery Address

When using the Delivery Address facility, the address book is used in two ways. It can be used to select the person the order is being shipped to. If the checkbox *Add to Address Book* is checked, then the delivery address is automatically added to the address book.

**Shipping Information**

Deliver as soon as possible

Deliver on or before

March ▼ 12 ▼ 2007 ▼

\* Delivery Type

Select from address book or fill in details

Address Book

\* First Name

\* Last Name

\* Address

\* City

State

\* Zip Code

\* Phone

Email

Country

Company

Add to Address book

## 4 Reminder Mailing

The merchant is required to Click A Button to send out the reminders. There is no automated time based facility within the Address Book System. From the Everyday/Customer/Address Book menu, you will get a sub menu

### How do I send reminders?

Clicking the Send Reminder Messages will send any outstanding reminders.

### Can I view the reminders before mailing?

Yes, use the Report Address Book



### 4.1 Reminders

Reminders use the reminderdate field in the addressbook table. The reminder date is automatically calculated when a reminder is added by the customer and it is automatically updated after an email is sent. Normally no manual changes are needed.

### 4.2 Report AddressBook

Allows you to view the reminders before they are mailed based on any date range.



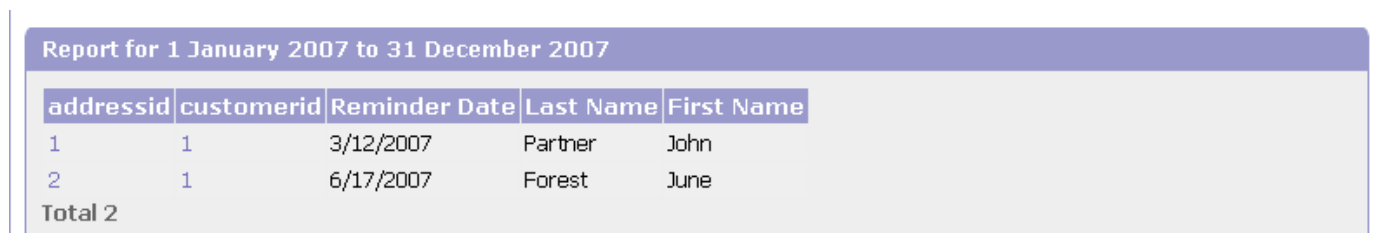
The screenshot shows a form titled "Address Book Reminder Report". It contains several input fields and buttons:

- From Date:** A text input field with a calendar icon.
- To Date:** A text input field with a calendar icon.
- Month:** A dropdown menu with "Select" as the current value.
- Year:** A dropdown menu with "2007" as the current value.
- Match customer:** A text input field.
- Radio buttons:** "Today" and "Yesterday".
- Buttons:** "Summary Report", "Reset", and "Detailed Report".

The report has the following format.

Clicking on addressid bring up address book record.

Clicking on customerid brings up customer record.



The screenshot shows a table titled "Report for 1 January 2007 to 31 December 2007". The table has the following data:

addressid	customerid	Reminder Date	Last Name	First Name
1	1	3/12/2007	Partner	John
2	1	6/17/2007	Forest	June
Total 2				

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### **4.3 *Template used for Reminders***

The template tmp\_addressbook.txt is used for the reminder messages. The merchant may wish to tailor this to their shop.

Sample template is shown below.

Reminder Notice

Event Type: [occasion]  
Event date: [occasiondate]

\$Company [company]  
First name: [firstname]  
Last name: [lastname]  
Address: [address]  
City: [city]  
State: [state]  
Postcode: [postcode]  
Country: [country]  
Phone: [phone]  
Email: [email]

Reminder Message:  
[remindermessage]